

**Minutes of Meeting of Oake and District Hall Management Committee  
Tuesday 19<sup>th</sup> May 2015**

Attendees: Dave Sedgwick (DS) John Sharland (JS) Annie Barrett (AB)  
Phillipa Archer (PA) Rodney Wyatt (RW) Sue Earthrowl (SE)

1.Apologies	Cliff Bishop, Sue Winter, Kirsten Horton	
2.Minutes of meeting 24 <sup>th</sup> March 2015	These were approved and signed.	
3.Matters Arising	<p>The cheque signatories have been changed. It was suggested that amendments to the constitution (e.g. clause 7) should be attached to or included in the original document for clarity. The Masked Ball is lacking support. School PTA to decide if it will go ahead. Thank you to those who supported the sand dig. The Taunton Mayor's fund bid was successful and we have been awarded £500 to purchase round picnic tables seating 8. It was agreed to add £100 from funds to buy 2 of these Proposed JS, seconded DS. Thanks to KH for her work on this project. The signs for the playground and car park are being sourced.</p>	KH
4. Secretary Correspondence	None received.	
5.Booking Secretary's Report and Hirer Feedback	<p>AB reported that she had received a tentative enquiry for a 2 hour early evening Thursday slot from Slimming World. It was agreed to trial this for 6 months if it goes ahead. AB will amend bar conditions wording. RW commended the upkeep of our hall. It was agreed that he could set up the annual Dog Show outside on the Friday evening before the Saturday event.</p>	AB
6.Treasurer's Report	PA reported that the bank balance is £680.13, cash in hand £93.90, Virgin Money £41,105.23 and cash float £50, totalling£48,929.26. The draft accounts are done and we need to find an examiner. Des Fanning/Dave Martin suggested. SE/PA to pursue.	SE/PA
7. Recent and Forthcoming Events	<p>Plant sale raised over £500. Forde Nursery to be asked to help again next year (7th May 2016) More vegetable plants and cakes needed! It was suggested we could also include a table top sale. JS,KH,SE,DS, RB &amp; AB had attended a fete meeting at the school. Rachel Biddle is organising the fete with support from Joe Bimson. It will be 4<sup>th</sup> July 12 til 3.30. Helpers needed at 9am on the day. 10 Radio is</p>	All

	unavailable.	
8. Hallmark 2 and 3	Our agreed policies, booking conditions and relevant documents are now on the website oakehall.org.uk Members were asked to look at this and raise any questions.	All
9.Play Area	The safety report noted that some woodwork had collapsed. This has been repaired and a ton of sand had collected under it. The area by the climbing frame has been cut back to make it safer. PA to detail playground running costs. We need to make users aware that this is not funded by Taunton Deane. DS/JS to make a secure donations box into barn wall and we should circulate details in school newsletter.	PA DS/ JS
10.Stage Floor Surface	DS to ask advice from his neighbour (floor covering specialist)	DS
11.Toddlers Fenced Play Area	There are no further details/requests from this group.	
12.A.O.B	We need to clarify PAT testing requirements. The bar fridge/ freezer has broken. A new one is being delivered on Saturday. JS to ask Kevin to Hoover top sills which are very dusty. KH to provide new committee members with an information pack and confirm their support. They should be Trustees.	SE/ PA JS KH +S E
13. Date of next meeting	7.30pm 14 <sup>th</sup> July at the hall.	