

## OAKE VILLAGE HALL

### **Protection policy for children and vulnerable adults**

The welfare of children and vulnerable adults is paramount. They have a right to be safe and to have protection from abuse.

#### POLICY

All organisations using the hall for activities/services for children/vulnerable adults will need to have a Child and Vulnerable Adult protection policy in place.

#### PROCEDURE

The hiring agreement requires such organisations to demonstrate and sign that they have such a policy in place, or are adopting this one.

#### POLICY

No member of the management committee and any employees will have unsupervised access to children and vulnerable adults unless appropriately vetted.

#### PROCEDURE

All members of the management committee will be made aware of this policy. Should checks become necessary they will be made in compliance with the Safeguarding Vulnerable Groups act 2006 and any subsequent legislation.

#### POLICY

All allegations or suspicions of abuse against a child/vulnerable adult will be taken seriously and appropriately dealt with.

#### PROCEDURE

A management committee member will be appointed to be responsible for child protection matters and will be responsible for reporting concerns to the local child protection lead agency.

#### POLICY

All management committee members will be required to be aware of

protection issues.

## PROCEDURE

Copies of relevant acts and DOH guidelines will be accessed by the committee as reference material and relevant training will be encouraged.

## POLICY

The committee will ensure that hirers are made aware of their obligations under the licensing act 2003 to ensure that alcohol is not sold to those under 18.

## PROCEDURE

The hiring agreement for the village hall will set out such obligations.

## ADDITIONAL INFORMATION REGARDING OAKE PLAYGROUND AND PLAYING FIELD

Every child should be able to play in an enjoyable and safe environment and to be protected from abuse.

It is the responsibility of every adult to take necessary steps to promote child safety. The hall management committee will ensure that appropriate regular safety checks are made on playground equipment.

Parents have responsibility for their children at all times.

Whilst this policy ensures that all individuals and groups within the community can have access to the field and playground, there are circumstances when it may be necessary to impose restrictions on certain individuals or groups who are in breach of this protection policy.

Users are asked to promptly report any problems to the management committee.

Dogs are not allowed on the field and playground and those bringing dogs to the hall (e.g. canine club) are asked to keep them on a lead in the car park area.

The policies and procedures in this document will be displayed at the hall and on the hall website .

It will be reviewed annually at the AGM